

**SCHEDULE A**

**UNIONVILLE-SEBEWAING AREA SCHOOLS  
FACILITY RENTAL RATES**

Updated 7-19-06

Auditorium – Up to two hours	\$125.00
Auditorium – Over two hours	\$50.00 per hour
Gym - High School/ Middle School/Elementary School	\$100.00 per day
Cafeteria – High School/Middle School/Elementary School	\$50.00 per day
Cafeteria and Kitchen - High School	\$100.00 per day
Cafeteria and Kitchen – Middle School/Elementary School	\$75.00 per day
Classrooms - Upon request	Rental fee varies
Outdoor Facilities	*Will depend on circumstances

\*Science, industrial arts and computer labs may not be available for use.

\*Rent for outdoor facilities may include cost of lining, painting lines, lights etc. and labor for set up and/or cleanup.

Technology Support Person for rent of auditorium	\$24.00 per hour in addition to above (\$10.00 per hour if USA Student is assigned)
Custodian Charge	\$10.00 per hour in addition to above (Custodian will also be paid for clean up after the event)
Kitchen Personnel	\$10.00 per hour in addition to above

Groups and individuals renting the Unionville-Sebewaing Area facilities are to pay the above directly for their services. A separate rental payment is to be made to the school district in accordance with the above Rental Agreement.

All persons or organizations desiring to use school facilities are required to complete the Rental Agreement Form and return to the Office of the Superintendent of Schools at least five days prior to the date facilities are to be used. All renters are requested to observe all rules and regulations. Failure to comply may result in the denial of future requests.

Building/Rooms to be used \_\_\_\_\_

Name and Type of Organization \_\_\_\_\_

Number of People expected to use building \_\_\_\_\_ Date to be used \_\_\_\_\_

Time of Day to be used: From \_\_\_\_\_ To \_\_\_\_\_ Special Equipment \_\_\_\_\_

Event Time: From \_\_\_\_\_ To \_\_\_\_\_

**The renting organization agrees to pay for any damage or breakage of school property and to leave the premises and building in good order.**

The renter agrees to provide full and adequate supervision of all members of the renting group.

The use of alcoholic beverages anywhere on school premises is prohibited and the “No Smoking” rule is to be observed in all buildings and grounds at all times.

The Board of Education may require that a custodian be on duty when a school building is used. The Board also requires a technology support person be in attendance when the auditorium is rented. The Board also recommends that a cafeteria employee be employed whenever refreshments or a banquet require the use of a school kitchen. The employee is not required to wash dishes or operate the dishwasher.

**Rental and Labor Charges**

Rental Fee	_____	Paid by	_____
Custodian Charge	_____	Paid by	_____
Technician Charge	_____	Paid by	_____
Kitchen Personnel Charge	_____	Paid by	_____

**Name of Organization** \_\_\_\_\_

\_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of responsible officer of sponsoring group** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Address of above** \_\_\_\_\_

Signature/Approval of Building Principal \_\_\_\_\_ Date \_\_\_\_\_

Signature/Approval of Athletic Director \_\_\_\_\_ Date \_\_\_\_\_

Signature/Approval of Superintendent \_\_\_\_\_ Date \_\_\_\_\_